

**TOWN COUNCIL  
BOARD OF TRUSTEES  
REGULAR MEETING  
MAY 26, 2020**

The Regular Meeting of the Board of Trustees of the Town of De Beque was held by virtual means on Tuesday, May 26, 2020, at 6:00 p.m. Present were the following:

Mayor: Zeke Gaudern

Trustees: Shanelle Hansen      Judy Lake      Cindy Farris      Dave Jackson

Absent: Trustees: Summer Black-Greening      Walter Wood

Staff Present: Care' McInnis      Bob Dalley      Toni Vincenzetti      Shirley Nichols

Also Present: Albert Romero

Town Administrator, Care' McInnis welcomed the participants and explained how the meeting would be conducted and the instructions listed on the agenda. She asked members of the Board to note the summary of common motions under Bob's rule in their packet for reference during the Board meeting.

**CALL TO ORDER:**

The meeting was called to order at 6:05 p.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS, DELETIONS OR CORRECTIONS TO THE AGENDA:**

There were none.

**CONSENT AGENDA:**

**1. APPROVAL OF MINUTES – April 28, 2020**

**Motion:** Trustee Farris

To approve the minutes of the April 28, 2020 meeting

**Second:** Trustee Jackson

**Voice Vote:** Unanimously in favor of the motion and it carried.

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**2. MAYOR EXPLANATION OF THE FORM OF THE MOTIONS REGARDING FINANCIALS AND DISCLOSURE OF POSSIBLE CONFLICT.**

The Mayor stated that any Trustee who feels they have a conflict with any item submitted for payment in April should say so now.

Trustee Hansen asked to abstain from voting of the bill for the De Beque Country Store.

**Motion:** Trustee Lake  
To approve the bill for the De Beque Country Store

**Second:** Trustee Jackson

**Voice Vote:** Trustee Hansen abstained. The remaining Trustees voted unanimously to approve them.

The Mayor called for a vote on the remaining bills and expenditures.

**Motion:** Trustee Jackson  
To approve the remaining bills for April 2020

**Second:** Trustee Farris

**Voice Vote:** Unanimously in favor of the motion

**4. ITEMS FOR PUBLIC PARTICIPATING IN THE CONFERENCE – NOT ON THE AGENDA:  
No one asked to speak**

**5. BOARD COMMENTS:**

Trustee Farris stated she hated not meeting in person with everyone.

Trustee Hansen gave Kudos to everyone who had made the pictures of the seniors in the park for the graduation and everything else that was done.

**6. TOWN MANAGER'S REPORT:**

Ms. McInnis said the pictures were great. The Town purchased the hardware and the school paid for the pictures. Marge found them for \$20 each.

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Sheryl Westenfelder has submitted her resignation from the Planning Board leaving a vacancy. Two of the commissioners, not ex officio, need to be ratified by the Board of Trustees.

We are currently in Phase II of the Safe at Home order. The Town Hall is open on a limited basis. Our staff is limited to 50%.

Ms. McInnis has been receiving calls on irrigation. She explained that the Town has the ditch, the Kobi Water Authority has a pump in the river and the Town has a pump in the river. Some users take more water than they have out of the ditch which causes problems below.

The Kobi Water Authority usually runs their pump no longer than 30 days but may be willing to do it a little longer this year. The water commissioner is asking for this. Making a call on the ditch is not great for our neighbors.

It will probably be necessary for the Town to turn on their river pump earlier this year. This is expensive to do. However, using treated water on lawns is very expensive and the pump is better.

Trustee Hansen wants the citizens, new in Town, to know that they are not paying for irrigation water. The charge for irrigation is just for maintenance. Their perception seems to be that they are entitled to the water because they pay for it.

**7. NEW BUSINESS:**

**a. OFFICER, ALBERT ROMERO, DOW, PRESENTATION AND QUESTION SESSION:**

Ms. McInnis introduced Officer, Albert Romero, DOW. His purpose is to let De Beque know who he is and what he does. He began speaking about bear and bear problems. (Something De Beque residents are familiar with). He let them know that the DOW has the means to get them out of Town but can only do something if he knows about it. He gave his cell phone number, 970-216-3847, inviting calls from anyone needing his assistance.

He would like to offer to teach hunter education classes in August if we are able to. He has used the school before and that was ok, but he would like to expand in order to reach more kids not just freshman. He would like to see classes given to younger kids as well. Hopefully, we will be able to do something this August.

They can use the shooting range at Cameo for shooting. Unknown to most, It has a De Beque address.

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Ms. McInnis stated it sounded great and said the Community Center is ok to use when it can be opened. She asked Officer Romero if had spoken to Ms. Dove at the school and he had not. He had worked with Allen Dillon and Aaron Largent, a member of the school board, in the past.

There were no questions for him.

Mayor Gaudern said it was great and thanked him for his presentation.

**b. DISCUSSION REGARDING OVERVIEW, FORECASTING, AND COVID-19 UPON THE ADOPTED ANNUAL BUDGET FOR THE TOWN OF DE BEQUE-2020:**

Ms. McInnis spoke to the Board regarding the COVID-19 forecast on the annual budget for 2020. At this time the Revenues are up, and the Expenditures are down but we don't know what to expect.

There is a reimbursement for expenditures, but the Town does not have a lot, some supplies, plexiglass, etc.

We need to expect a drop in revenues as we rely on payments received from the State and County for taxes/fees collected on our behalf by them. She is not asking for action from the Board tonight merely wanting to make them aware of this.

This is a time for need, not want. We are currently freezing hiring of personnel even though we are at bare bones now. Marshal Dalley has two positions available and maybe we need to put one on hold at this time. Travel and training will be done by webinars that can be done at little or no charge.

The Gazebo and the Town Hall are both in need of roof replacement but will be left as is for now.

We have road repairs to make before the County chip and seal scheduled for 2021. The water treatment plant funding is up in the air. We may not get any money. We will continue to pursue this as well as continue with mosquito spraying.

Trustee Hansen was concerned the Board had approved additional funding for staff for the Marshal's department so that the Marshal did not have to work 120 hours a week. She does not want to have him miss out on hiring someone.

Ms. McInnis stated that maybe we will not fill those positions right now. The Marshal's office is top priority.

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Trustee Lake approves of what the Town Administrator was doing and feels it is great to wait a while. She thinks we are doing just fine.

**8. OLD BUSINESS:**

**a. DISCUSSION AND ACTION ON RESOLUTION NO. 2020-11: REGARDING ADOPTION OF THE DE BEQUE CODE OF CONDUCT FOR TRUSTEE, BOARD AND COMMITTEE:**

This had been tabled from the April Meeting to allow Mr. McConaughy and Ms. McInnis time to review and make certain to comply with Code. A couple amendments had been made.

**Motion:** Trustee Lake  
To approve Resolution No. 2020-11

**Second:** Trustee Jackson

**Voice Vote:** Unanimously in favor of the motion and it carried.

**9. ADJOURNMENT:**

**Motion:** Trustee Farris  
To adjourn

**Second:** Trustee Jackson

**Voice Vote:** Unanimously in favor of the motion and the meeting adjourned at 6:50 P.M.

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Approved

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Date

