

**TOWN OF DE BEQUE  
BOARD OF TRUSTEES  
REGULAR MEETING  
JUNE 23, 2020**

The Board of Trustees of the Town of De Beque held their regular meeting on Tuesday, June 23, 2020 at 6:00 p.m. by virtual means. Present were the following:

Mayor: Zeke Gaudern

Trustees: Dave Jackson	Judy Lake	Shanelle Hansen
Summer Black-Greening	Cindy Faris	

Absent: Trustee Walter Wood

Staff present: Care' McInnis	David McConaughy	Davis Farrar
Bob Dalley	Toni Vincenzetti	Shirley Nichols

**CALL TO ORDER:**

The meeting was called to order at 6:06 by Mayor Gaudern followed by the Pledge of Allegiance.

**ROLL CALL:**

Roll call taken and a quorum was present

**ADDITIONS, DELETIONS OR CORRECTIONS TO THE AGENDA:**

A request was made by the Town Administrator to pull Beer Mugs N Bar Stools, Item G, from the agenda and make a modification to Item H.

Beer Mugs had gone to the County to apply for a modification of premises without first coming to the Town. This set the process for a site visit from the Mesa County Building Department as it requires that all building and zoning requirements in the Town have been met. There were several violations and the applicant did not submit a complete report.

Mayor Gaudern stated that there has been a problem getting information on time so decisions can be made.

Trustee Hansen said that in the past the Town has granted building permits and then it would go to Mesa County. Why is that different now?

Mr. McConaughy stated that this is regarding an application for a modification of premises only. Liquor license applications are different, and the staff needs the necessary information. This is the only item on the agenda now. The Town Administrator's request was granted.

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**CONSENT AGENDA:**

**1. APPROVAL OF THE MINUTES:** May 26, 2020

**Motion:** Trustee Lake

To approve the minutes of the May 26, 2020 meeting with a correction to the additional letter in the title

**Second:** Trustee Jackson

**Voice Vote:** Unanimously in favor of the motion

**2. MAYOR'S EXPLANATION OF THE FORM OF MOTIONS REGARDING FINANCIALS AND DISCLOSURE OF POSSIBLE CONFLICTS.**

**3. BILLS AND EXPENDITURES:** May 2020

**Motion:** Trustee Lake

To pay the bills for the De Beque Country Store

**Second:** Trustee Black-Greening

**Voice Vote:** Trustee Hansen abstained. Remaining Trustees voted, yes.

**Motion:** Trustee Hansen

To pay the bills for May 2020

**Second:** Trustee Farris

**Voice Vote:** Unanimously in favor of the motion

**4. ITEMS FOR PUBLIC PARTICIPATING IN CONFERENCE – NOT ON THE AGENDA:**

No one asked to speak at this time.

**5. BOARD COMMENTS:**

Trustee Hansen said that the flowers looked nice and she was glad to see them back.

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**6. TOWN ADMINISTRATOR'S REPORT:**

Ms. McInnis reported that the tablets were at the Town Hall waiting to be picked up. We will start small and email back and forth. We will add software in the future. Please use this tablet rather than personal devices. The Town owns the tablets and they will need to be returned when you leave to be passed on to someone else. There will be a training at 9:00 a.m. on July 2<sup>nd</sup>. Please RSVP if not needed.

Thanks to CDOT we have new Town limit signs.

We have purchased the gravel for our 2021 street project. The County located three areas that would require patchwork this year. They are willing to do this for us and we will pay for the materials.

Mosquito spraying is on-going. The wind is a factor as he cannot spray when the wind is blowing.

This is a bad water year. We may need to turn on the pump in the river June 1<sup>st</sup> but right now we still have water. Others have also given us some water. We have no safety equipment to go down into the silo but are looking at purchasing some.

Phase II of Covid 19, Safe at Home, is still in place. Mesa County had a jump of 7 yesterday.

We held our first in person Court. Stanley did a good job of setting it up for us. He found the plexiglass at a yard sale. We have staggered staff and are working at the allowed 50%. Board meetings will be in person as soon as possible.

The budget, on paper we look great. Marijuana sales are up 30% but it will be tough to guess other tax losses. We need to hold back on spending. Revenues in Court have declined though the purpose of Court is not to make money.

We have been playing catch up in utilities for the past three years and have been subsidizing them with the general fund. This is not a good thing. Decisions will need to be made for 2021.

We held back on the hiring that we had budgeted for and have not hired any additional staff for the Marshal or Administration. The Marshal has hired a part time deputy for a thirty-day trial. Her name is Jaeda Canizzarro. Hopefully we can bring her on next month.

There has been a retirement in the Public Works Department. Planning for this has been done early and she is pleased and grateful for Parachute's help. We have an IGA in the works that the Parachute attorney

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is drafting. Jim Taylor has a Class A license in water and sewer and administration. Mark King and Harley Walker are assisting him.

Unfortunately, there were several past violations dating back to 2017 that had to be fixed.

The CCR report needs to be completed by July 1<sup>st</sup> and distributed to the water users. It will also be posted in the Town Hall and the post office. We are also in need of a motor for a pump. Current employees are working on duties outside of water and sewer duties.

Mayor Gaudern remarked on the quickness with which they responded to our needs.

**7. NEW BUSINESS:**

**a. DISCUSSION AND DIRECTION REGARDING APPLICATION FOR OUT OF TOWN WATER SERVICE/TAPS (PRATHER): Benefits to the Town. Benefits to the applicant. Board Position for future requests/consistency and long-term impact upon the Town.**

i. Mr. McConaughy stated that the Town has no duty to provide sewer service out of town. The tap fees for out of town would be double the in-town rates. Does the Town have the ability to provide this service? It gives the Town the opportunity to condition out of town services, look at annexation, tap fees, development fees, etc.

ii. Mr. Farrar's memo to Mesa County shows the location in the County and the property they would like to split off, map of the Comp plan, operating space, wildlife, riverfront, etc. Some of the property is in the floodplain. The tap fees are double and were put in place to show how they would deal with out of town taps and these kinds of requests.

The Town needs a policy on issuing out of town taps. Not do on a case by case basis. He would encourage the Town to do this. They could possibly research and find out how other Towns deal with this.

iii. Ms. Prather said she wants to keep the property in AG and is not interested in annexation. She just wants to split off a piece of her property. All of it joins the Town at one point. She does not want a subdivision. She just wants a water tap and hopes the Town can accommodate this.

Trustee Farris is curious. Is this a split so they can build their own place? If that is the case, she has no problem with that.

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The other Trustees agreed. Trustee Lake stated that they had no paperwork and they need to have this before the Board does anything with this.

Mr. McConaughy said he can have a form put together.

Mr. Weis stated that they did not know about the application for a tap. The County had a check list, and this was not addressed.

Mr. McConaughy said the County had referred the matter to the Town. The agreement can be addressed on the next agenda. A separate service line will be required for each house. The Town was contacted regarding this at the last minute. Mr. Farrar had only a short time to review the application submitted to the County. We can put it on the next agenda.

Ms. Prather thanked everyone for their time. And there be no further discussion on this agenda item, Mr. Farrar asked permission to leave the zoom meeting.

**b. DISCUSSION AND DIRECTION REGARDING DEBRIS PILE BURN:**

The Town has no adequate safety gear to allow them to do the burn. The fire chief spent a lot of time on this and we can apply for a special permit from the State. The De Beque Fire District is willing to enter an IGA with the Town to supply the equipment and assist with this. The Town will pay them for their time.

Trustee Lake stated that the Town needs some signage down there noting that this site is for residents of the Town only. People are coming from other places with big loads.

Ms. McInnis asked that they come back with ideas of where to put the signage.

**c. DISCUSSION AND ACTION CONCERNING RESOLUTION NO. 2020-12 REGARDING ADOPTION OF THE ANNUAL AUDIT:**

**Motion:** Trustee Cindy Farris  
To approve the annual audit for 2019

**Second:** Trustee Jackson

**Voice Vote:** Unanimously in favor of the motion.

**d. DISCUSSION AND ACTION CONCERNING RESOLUTION NO. 2020-13 REGARDING MODIFICATION OF PUBLIC POSTING MEETING DATES ON THE TOWN WEBSITE:**

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A recent change in the law now allows the website to be allowed as an official posting for public meetings. Trustee Hansen was concerned about those who are not able to get on-line. It was explained that the Town would continue to post in the normal manner also. However, the official posting place will be the website.

**Motion:** Trustee Farris

To approve the website as the Town of De Beque's official posting site.

**Second:** Trustee Jackson

**Voice Vote:** Unanimously in favor of the motion

**e. DISCUSSION AND ACTION CONCERNING RESOLUTION NO. 2020-14 REGARDING MODIFICATION OF PLANNING BOARD MEETING DATES TO THE SECOND TUESDAY OF EACH MONTH:**

Mr. McConaughy stated that the resolutions are missing a sentence which he will correct.

**Motion:** Trustee Hansen

To approve Resolution No. 2020-14 with the additional language

**Second:** Trustee Jackson

**Voice Vote:** Unanimously in favor of the motion

**f. DISCUSSION AND ACTION CONCERNING RESOLUTION NO. 2020-15 REGARDING RATIFICATION OF MAYOR'S APPOINTMENT OF PLANNING BOARD COMMISSIONERS REWA GAUDERN AND LAURA FIRTH.**

Ms. McInnis explained that this was something the Code required that had been omitted. Another housekeeping matter.

**Motion:** Trustee Farris

To ratify the appointment of Rewa Gaudern and Laura Firth appointments to the Planning and Zoning Commission.

**Second:** Trustee Jackson

**Voice Vote:** Unanimously in favor of the motion

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Mayor Gaudern reminded the Board that we need another commissioner and is asking for letters of interest.

**g. DISCUSSION AND ACTION CONCERNING THE APPLICATION FOR MODIFICATION OF PREMISES (BEER BAR STOOLS):**

This item was removed from the agenda as the application was deemed incomplete.

**h. DISCUSSION AND APPROVAL OF INTERGOVERNMENTAL AGREEMENT REGARDING THE ALLOCATION OF CARES ACT FUNDS:**

Ms. McInnis explained that Mesa County has received 13.2 million dollars to be disbursed in the County. This applies to expenses only from March 1, to December 31, and items not included in the 2020 budget. There are meetings being conducted to decide just how this should be done. Presently it looks like the Town of De Beque will be getting \$87,222. If this is not used it will be returned to the County.

Mr. McConaughy asked if this is the same standard form prepared by DOLA. The answer was, no, as some counties and cities received funds in advance.

**i. DISCUSSION REGARDING MASS GATHERINGS – SPECIFICALLY WILD HORSE DAYS AND FOURTH OF JULY FESTIVITIES:**

Mass gatherings such as Wildhorse Days are highly volatile. At the present time gatherings in Mesa County are limited to 50 people. It is next to impossible for the Town to host this and other events considering the governor's orders at this time. Both entrances and exits must be secure with single direction traffic and staggered arrivals and departures. Everyone needs to practice safe distancing – 6 ft while stationary and 12 feet while moving. Staff would be required to monitor safe distancing. Games and activities that encourage social distancing would not be allowed. Food services would be limited to seating only. Also required would be sanitation stations for hand washing and disinfection among other things. The Town Administrator felt that these events should be cancelled as we are unable to follow the guidelines that have been set and the Town is not able to seek a variance.

She reminded the Board that she and the Board had taken an oath at the time they were sworn into office to uphold the law.

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Trustee Hansen felt that they should wait to make a decision and see if we move into Phase 3. No action was taken, and a special meeting was scheduled for July 1, 2020. Trustee Hansen gave kudos to Ms. McInnis for doing a good job. Trustee Farris and Lake strongly agreed.

**8. ADJOURNMENT:**

**Motion:** Trustee Hansen  
To adjourn

**Second:** Trustee Lake

All agreed and the meeting was declared adjourned at 8:15 P.M.

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Date



