**TOWN OF DE BEQUE**

**BOARD OF TRUSTEES**

**SPECIAL MEETING**

**MARCH 10, 2021**

A Special Meeting of the Board of Trustees of the Town of De Beque was held on March 10, 2021 at 5:00 p.m. by virtual means. The meeting was posted on the Town’s website along with directions for joining the Zoom meeting. All those wishing to attend by Zoom are welcome.

**CALL TO ORDER:**

The meeting was called to order by Mayor Gaudern at 5:10 p.m.

**ROLL CALL:**

Present were the following:

Mayor Zeke Gaudern

Trustees: Dave Jackson Shanelle Hansen Cindy Farris

Judy Lake Summer Black-Greening

Absent: Walter Wood

A quorum was present.

Staff Present: Shirley Nichols Toni Vincenzetti Lisa Rogers

Care McInnis Tim Meloveck Bob Dalley

Attendees joining the meeting:

**NEW BUSINESS:**

**1 DISCUSSION AND ACTION APPROVING THE SPENDING OF $120,000.00 FROM THE GENERAL FUND FOR USE AS MATCHING FUNDS FOR THE APPLICATION AND REQUEST OF A $400,000.00 SMALL COMMUNITIES GRANT REQUEST.**

Town Administrator explained the need for the grant funds and stated that there would only be 8 administered across the State. To apply for the grant, we need $120,000.00 in matching funds.

In fact, the utilities funds should be self-sustaining to maintain our Enterprise fund status. We can borrow from the Town general funds, as we subsidize those 2 funds, the Water Fund, and the Wastewater Funds, which are separate funds. We can transfer money from the General Fund to the Water Fund to apply for the Grant. There will be a need for a supplemental budget. We will not transfer the money unless we are awarded the grant.

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**Motion:** Trustee Jackson to approve the transfer of $120,000.00 from the General Fund to the Water Fund upon awarding the grant to the Town of De Beque.

**Second:** Trustee Black-Greening

**Voice Vote:** Motion passed unanimously.

**EXECUTIVE SESSION**: FOR DISCUSSION OF A PERSONNEL MATTER UNDER C.R.S. §24-6-402(4)(f) and not involving any specific employees who have requested discussion of the matter in open session; any member of this body and/or elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to, particularly employees. Specifically, regarding the Town Administrator.

Mayor Gaudern called for a motion.

**Motion:** Mayor Gaudern

Citing the reason previously stated made the motion to go into Executive Session at 5:35 p.m.

**Second:** Trustee Jackson

**Voice Vote**: Unanimously in favor of the motion and the 2/3’s requirement for the vote was met.

The Board moved into executive session which was being held by virtual means.

Mayor Gaudern announced that it was 5:38. P.M. and that he was the presiding officer and as required by the open meetings law this meeting is being electronically recorded. Present in addition to himself, are: Trustees Dave Jackson, Summer Black-Greening, Cindy Farris, Shanelle Hansen, Judy Lake, Town Administrator, Care’ McInnis and Town Clerk Shirley Nichols

For the record, Mayor Gaudern repeated the reason for the executive session cautioning each participant to confine all discussion to the stated purpose of the executive session, and that no formal action may occur in executive session.

If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection.

Discussion ensued on the topic named.

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At the close of discussion, the Mayor attested that the recording reflected the actual contents of the discussion at the executive session and has been made in lieu of any written minutes to satisfy the recording requirements of the Open Meetings Law.

The Town Clerk will retain the recording for a 90-day period.

With tape still recording the Mayor announced the time was 6:16 p.m. and the executive session has been concluded. The participants to the executive session were: Trustees, Dave Jackson, Summer Black-Greening, Cindy Farris, Shanelle Hansen, Judy Lake, Town Administrator, Care’ McInnis and Town Clerk, Shirley Nichols.

The Board returned to the virtual public meeting.

**RESUME PUBLIC MEETING.**

Present were the following:

Mayor: Zeke Gaudern

Trustees: Dave Jackson Shanelle Hansen Cindy Farris

Summer Black-Greening

Judy Lake could not get re-connected.

**ADJOURN:**

**Motion: Trustee Jackson**

To adjourn.

**Second:** Trustee Farris

**Vote:** Unanimously approved and the meeting adjourned at 6:23 p.m.

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Approved Date