

**TOWN OF DE BEQUE  
BOARD OF TRUSTEES  
PUBLIC MEETING  
DECEMBER 13, 2023**

The regular meeting of the Board of Trustees was held on December 13, 2023, at 6:00 p.m. in the Community Center, 381 Minter Avenue, De Beque, Colorado. Present were the following:

Mayor: Shanelle Hansen - absent

Trustees: Cindy Farris, Sarah Hambrick, Judy Lake, and Walter Wood

Absent: Vern Bruse and Lisa Lippoldt

Staff Present: Town Manager Care' McInnis and Town Clerk Lisa Rogers

Also Present: Diane Sandelin

**CALL TO ORDER:**

The meeting was called to order at 6:05 p.m. by Mayor Pro-Tem Farris.

The Pledge of Allegiance was recited.

**ROLL CALL:**

Roll call was taken, and a quorum was present.

**ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA:**

No additions, deletions, or corrections.

**ITEMS FOR PUBLIC PARTICIPATING IN CONFERENCE – NOT ON THE AGENDA:**

Diane Sandelin stated that she liked the blue De Beque School shirts that everyone was wearing.

**BOARD COMMENTS:**

Mayor Pro-Tem Farris stated that the Christmas Party was fun. Town Administrator McInnis said that next year we may try something different.

**TOWN MANAGER REPORT:**

Ms. McInnis thanked the Board for serving and for the support they give our staff and projects.

Ms. McInnis stated that there were no new budget books this month as the calendar has changed for this year and we are still in process of finalizing everything with Mesa County regarding property tax. The Board will see a supplemental budget in 2024 for the 2024 budget.

The barbeque grill project is well underway and should be finished next week.

The fence at 4<sup>th</sup> and Roan Creek Road needs some posts moved to allow be sight of Roan Creek Road traffic. It should be done by the end of the year.

The Starlink antenna array is not on this month's agenda as the applicants missed the publishing deadline.

Ms. Innis asked Trustees Farris, Hambrick, Lake, and Wood if they use their Town email at all. If not, they will be removed.

Ms. McInnis talked about her site visit to the De Beque Community Hall. There were the 3 County Commissioners, contractors, and the press present. It was a mucky mess, but there has been lots of progress. Due to soil condition, there are 148 piers under the foundation to help with stability. The Citizen Advisory Committee is scheduled to meet with the Clifton Advisory Committee in February. The estimated completion date for the hall is May 2024.

The Town is amidst the end-of-year craziness with getting everything closed out for 2023. The audit will occur in early 2024.

In January, there will be no more red tags or calls on past due utility accounts.

The new Public Works Supervisor, Sam Flores, will start January 1<sup>st</sup>.

There is a bridge inspection and broadband site visit upcoming over the next several weeks.

**CONSENT AGENDA:**

- a. **Approval of Minutes:** November 28, 2023.
- b. **Bills and Expenditures:** Including the Country Store November 2023
- c. **Discussion and action regarding Resolution 2023-24:** A resolution establishing dates for 2024 meetings of the Board of Trustees, the Planning and Zoning Commission, and the De Beque Municipal Court; and also confirming the places of publication for public meetings.
- d. **Discussion and action regarding Resolution 2023-25:** A resolution approving an underground facilities right-of-way agreement with Zayo Group, LLC for the installation of fiber optic cable within Town right-of-way on 45 ½ Road.

**Discussion Before Motioning on the Consent Agenda:**

Mayor Hansen asked if anyone had any questions or comments on the Consent Agenda items. There were none.

**Motion:**

Trustee Hambrick motioned to approve all items on the consent agenda.

Trustee Wood seconded the motion.

Motion carried 4-0.

**REGULAR AGENDA:**

**NEW BUSINESS:**

**Discussion and action regarding Resolution No 2023-26:** A resolution of the Board of Trustees for the Town of De Beque establishing a fee per acre in lieu of dedication of land for park purposes.

Ms. McInnis explained that the P & Z Commission had recommended reducing the fee to 7% as the price per acre had increased. Ms. McInnis stated that when new developments come in, schools and the marshal's department are impacted. Trustees Hambrick, Lake, and Wood stated that they would like to leave the fee at 9%. Ms. McInnis stated that the resolution number would stay the same, but the percentage/numbers would be updated.

**Motion:**

Trustee Hambrick motioned to approve Resolution 2023-26 with cash-in-lieu at 9%.  
Trustee Wood seconded the motion.  
Motion carried 4-0.

**Discussion and action regarding Resolution No 2023-27:** A resolution of the Board of Trustees adopting an amended budget for the calendar year beginning the first day of January 2023 and ending the last day of December 2023.

Ms. McInnis explained that this was to account for the expenditures that are being paid for with grant monies in the water and wastewater funds. The revenues and expenses were not accounted for in previous versions of the budget.

**Motion:**

Trustee Hambrick motioned to approve Resolution 2023-27 approving an amended budget for 2023.  
Trustee Wood seconded the motion.  
Motion carried 4-0.

**ADJOURNMENT**

Mayor Pro-Tem Farris asked if there was a motion to adjourn the meeting.

**Motion:**

Trustee Wood motioned to adjourn the regular meeting.  
Trustee Hambrick seconded the motion.

Meeting adjourned at 18:36 p.m.

Respectfully submitted,

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Lisa M. Rogers, Town Clerk